



**Intellectual  
Property  
Office**

**Patents Form 51**

Patents Act 1977 (*Rule 101*)

Concept House  
Cardiff Road  
Newport  
South Wales  
NP10 8QQ

**Appointment or change of agent**

(*See the notes on the back of this form*)

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1 Your reference

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2 Patent application or patent number(s)  
(*see note(d)*)

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3 'Full name and address of the, or of  
each, person who you are authorised to act for'

Patents ADP number (*if you know it*)

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4 "Address for service" in the European Economic  
Area or Channel Islands to which all correspondence  
should be sent  
(*see note (e)*)

Patents ADP number (*if you know it*)

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5 Have you been authorised to act in all matters  
relating to the above application(s) or patent(s)?

If 'no' please give details of the extent of your  
appointment

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6 I/We declare that I/we have been appointed by the  
person(s) named in part 3 above to act as agent as  
stated in part 5 above

Signature

Date

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7 Name, e-mail address, telephone, fax and/or  
mobile number, if any, of a contact point for the  
applicant

## Notes

- a) *If you need help to fill in this form or you have any questions, please contact the Office on 0300 300 2000.*
- b) *Write your answers in capital letters using black ink or you may type them.*
- c) *This form is for use only where a person who is already involved in proceedings before the Comptroller appoints an agent for the first time or appoints a new agent in place of another.*
- d) *The form may be used for more than one application or patent if the same authorisation has been given. In this situation, if there is not enough room for all the details at part 2 write "see attached list" and give the details on a separate sheet of paper.*
- e) *Although you may have an address for service in the Channel Islands, any agent you appoint to act for you must reside in or have a place of business in the European Economic Area or Isle of Man.*
- f) *This form must be completed by the newly appointed agent.*
- g) *Once you have filled in the form remember to sign and date it.*

**Data Privacy:** <https://www.gov.uk/government/organisations/intellectual-property-office/about/personal-information-charter>